

Application Form

First Aid for Cultural Heritage

Volunteer Training

Please complete this form in full, by computer or by hand, and print clearly in black ink. If additional space is required, attach a separate sheet, indicating the relevant section number. When submitting your application by email, please write "B-CARE Application" in the subject line.

Return the completed application by post or e-mail to:

CHWB Albania
Rr. Ismail Qemali
P. 34/1, Kati III, Zyra 15
Tiranë, ALBANIA
Email: albania@chwb.org
Web: www.chwb.org/albania

Application deadline: **15 January 2016**

Eligibility Requirements

Due to the focus of this program, participants must fulfill **ALL** of the following requirements:

- Be a citizen of either: Albania, Serbia, Bosnia & Herzegovina, Kosovo, Macedonia or Montenegro.
- Be living currently in one of these countries.
- Be a former participant of *EITHER* the CHWB Regional Restoration Camps *OR* a training program held by Urban Development Center - Belgrade.

Please do not apply if you do not fulfill these requirements. If you are not eligible this time, don't worry. We intend to reach out to residents of other Balkan countries very soon.

1. Applicant

Family name (surname)		First name(s)	
Nationality		Gender	Male Female
Date of birth DD/MM/YYYY	Country and place of birth		

Application number
Official use only

<p>Attach a personal photo to this application (If submitting by email, please send your photo as a separate attachment)</p>
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Current address		
City	Postal code	Country
Contact telephone	E-mail address	
Applicant's institution/faculty name and address (if applicable)		

2. Educational Background

Academic qualifications (where did you obtain your studies?)		
Full name of the institution and the country	Duration (from-to)	Degree obtained

3. Language Ability

Please rate your language proficiency from 1 (poor) to 3 (acceptable) to 5 (very good)			
	Spoken	Understanding	Written
First language	5	5	5
English*			
Other languages			

*Note: Due to participants' different nationalities, English is the official language of this training. In order to assess the English language ability of participants, reviewers will hold interviews with selected candidates via telephone or Skype.

3. Previous Participation Requirement

Applicants for this training course must have previously been a participant of either a CHwB Regional Restoration Camp (RRC) or a training organized by Urban Development Center (UDC). Please list the activity that you participated in:			
Organizer (CHwB or UDC)	Activity/Location	Activity date (MM/YYYY)	Camp number (if RRC)

4. Previous volunteer experience

Participants with previous volunteer experience are preferred. Please list any previous experience you have had as a volunteer. Examples may include community service, unpaid internships, leadership in community organizations, etc.:

4. Letter of Recommendation

Please include with your application a recent letter of recommendation from someone who knows you well and can recommend you and your work. The best recommendation letter comes from someone who has taught, supervised or worked with you at your respective institution (university faculty, employer, etc.). *The letter must not be more than 6 months old.* If you are mailing the application, please include the Letter of Recommendation on a separate sheet, along with your application. If you are submitting the application by email, please scan a copy of the letter and send it electronically with the rest of your application.

5. Statement of Interest — Short Answer Questions (100-200 words)

A. Explain why you are applying for this training and what you hope to learn from it.

If you need more space, you may continue on another page.

B. How will you be a volunteer for cultural heritage emergencies in your community?	
How did you find out about this training?	
Other:	

6. Funding for Participation

The organizers will cover the following expenses for participants of this training: tuition, on-site accommodation with breakfast and dinner, transportation between Tirana and Gjirokastra, excursions during the activity and any materials needed, including tools, papers, safety equipment, etc. *Participants will still be responsible for covering their own lunch costs in Gjirokastra.* Organizers will have a limited amount of funding available to reimburse participants' travel costs from their hometown to Tirana/Gjirokastra.

7. Candidate's Statement

I declare that the above information is true and correct. I also declare that, to the best of my knowledge, my health allows me to undertake the proposed camp program. I understand that either by writing or by typing my name below, I am officially signing this document:

Candidate's signature	Date